

LEWISTON-AUBURN 911 COMMITTEE

MINUTES

Date: Thursday, June 18, 2026

Time: 0800

Location: Administrative Conference Room, Lewiston City Hall

Roll Call:

Present- Chief Robert Chase, Chief Jason Moen, Deputy Chief Adam Higgins, Finance Director Tracy Roy, Patricia Mador, Esq., and Citizen-at-large Liz Allen, Councilor David Chittim

Not Present- Chief Mark Caron and Councilor Kelly Butler

Staff- Director Tim Hall

Secretary- Director Tim Hall

Guest(s)-

Meeting called to order by Lewiston Auburn 911 Director, Timothy Hall at 08:00.

Approval of Minutes:

- Motion to approve the May 21, 2026, meeting minutes was made by Chief Moen
Motion seconded by Ms. Mador, Esq.
- All in favor. Motion passes.

Executive Session:

- N/A

Financial Report:

FY 2026 Budget Update

- Director Hall reviewed the year to date FY 2026 budget.
- Motion to approve the FY 2026 budget report made by Chief Moen. Motion seconded by Ms. Mador, Esq.
- All in favor. Motion passes.

Director's Report:

General Updates

- Director Hall reviewed the go-live of the new CAD/RMS system that took place on Wednesday June 17, 2026.
- Director Hall updated the Committee on progress of two current trainees and the return of a former full time employee to full time status effective July 5, 2026.

Other Business

9-1-1 Center Relocation

- Director Hall informed the Committee that a walk-thru with Fidium (9-1-1 system provider), the Emergency Services Communications Bureau, and AlliedCook took place last week to ensure appropriate planning.

COLA Adjustment for Non-Union

- Director Hall requested that the Committee approve the non-union COLA increase of 4% to match the Union Contract COLA. This amount has been included in the FY27 budget request.
- Motion to approve the 4% non-union COLA made by Chief Moen, seconded by Councilor Chittim.
- All in favor. Motion passes.

WestNet Fire Station Alerting

- Chief Chase opened a discussion on moving forward with the WestNet Fire Station Alerting project. At present Auburn has the funding in place for their share of the project while understanding Lewiston does not since this project came up after budget submissions.

- Director Hall shared that ideally we would deploy WestNet as part of the relocation of the 9-1-1 Center and that in the future when Lewiston Fire Department wanted to switch over to the system they would just need to purchase station specific equipment to do so. As a reminder current Zetron Fire Station Alerting is end of life and no longer supported so while LFD remains on that system there is a risk of failure with the ability to repair or replace parts.
- Director Hall requested the Committee authorize him to execute the contract with WestNet with the understanding that the City of Auburn will carry the cost of this project and that if funds remain in the 9-1-1 relocation budget they will be applied to this project and if funds do not remain that the Cities would need to agree on a plan to fund Lewiston's share of the dispatch related cost when Lewiston joins the WestNet system.
- Motion made by Councilor Chittim, seconded by Chief Moen.
- All in favor. Motion passes.

IT Director's Report

- N/A

Operations Manager's Report:

- N/A
- Next meeting:
- The next meeting will be July 30, 2026 at 08:00 in the Community Room and Auburn Hall. As a reminder this is an off-cycle meeting to replace our regular July and August meetings.

Public Comment:

- No public comment.

Adjournment:

- Motion to adjourn made by Ms. Allen. Seconded by Ms. Mador, Esq.
- Meeting adjourned at 08:29.